



IMPORTANT!
2019 RECITAL INFORMATION
PLEASE READ!

Dear Parents,

Our Annual Year-End Recital is well on its way, and we've been diligently planning on an exciting end to our 2018-2019 season. A dance recital is always an exciting time for a dancer and their families. It is our goal to make your dancer's day as organized and memorable as possible! Our recital depends on everyone's involvement to make it the rewarding experience your child deserves. A recital is a team effort; every dancer, parent, and teacher play a key role in the success of the show. We cannot do it without you! This handbook contains the necessary information you will need to make your recital experience an enjoyable one. Should you have any questions or concerns, please do not hesitate to call us at the studio. We thank you for the gift of your wonderful and talented children and look forward to working with you on this year's recital!

Yours Truly,

Miss Kim & the Mulford Dance Studio Staff

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PLEASE READ FOR IMPORTANT INFORMATION PERTAINING TO THIS YEAR'S RECITAL!

For the past 66 years, Mulford Dance Studio has provided students with an exciting performance experience through its June recitals. The recital is the staple of a dance school. It gives our children a chance to shine in front of family and friends that they anticipate with nervous excitement. The recitals offer our students a professionally directed performance that allows them to present the results of a year's hard work, dedication, and progress. A big part of the dance training process includes learning through performance. The experience helps most build self-esteem, self-assurance, and contributes to a sense of confidence. Although performance opportunities can help prepare some students for a possible career in dance, they also contribute to children's success in non-dance activities. That onstage experience can result in better in-school presentations, improved social skills, and strong interview skills for future college or job opportunities. The rehearsal process is a tremendous learning experience as well. It helps the children develop retention skills and by working with their classmates on a group performance, they learn the positive aspects of working as a team to create the best result. Dedication to recital commitments is the responsibility of both students and their parents. I have created this handbook to clarify what we expect in terms of commitments and responsibility to the annual recital, the school, and other students and parents.

GENERAL INFORMATION

***SPECIAL # YEAR TROPHY LIST-** You must notify the front desk if you are getting a trophy this year. Be sure your name is on the list at the studio front desk no later than, **April 6th, 2019**. If you are receiving a trophy for your 5th, 10th, 15th recital, etc please let us know. **DO NOT WAIT UNTIL RECITAL!**

***HIGH SCHOOL SENIOR LIST-** Please put your name on the list at the studio front desk and provide a wallet-size Senior Grad photo no later than **April 6th, 2019**. Lightly pencil your name on the back of the photo. (photos may not be returned)

***HOME PRACTICE-** To ensure that students feel comfortable and confident about their performance; I ask parents and guardians to encourage dancers to rehearse their recital choreography on a regular basis.

***COSTUME PICK UP DAY-** For the younger dancers (*ages 7 & under- combo classes*) There will be a designated date and time for costumes to be picked up at the studio. An explanation of how straps, hair and hats are to be worn will be explained at that time. Check with your teachers for these dates.

**Hour Classes Costume Distribution-*

Costumes will be distributed the last 10 minutes of class during the week of- TBD
On occasion, for teen and adult classes- some costumes are distributed before or after that week. PARENTS or TEENS [with permission] MUST SIGN OUT COSTUMES AT FRONT DESK.

All Tuition must be paid in full before costumes can be handed out!

Recital Planning - Gather all costumes accessories, shoes, and makeup several weeks in advance so you'll know if something is missing or isn't right. Make a checklist of your child's routines, listing their costumes, tights, shoes, and any accessories and refer to it to make sure you have all your supplies before going to the auditorium. PLEASE put your child's name on costumes, shoes, tights, etc. Be careful not to use a marker or pen that may bleed through costume. Bring at least one extra pair of tights. **(Label Everything including costumes and shoes, please!)**

Suggestions to bring on the day of recital:

Extra Hair Gel, Hair nets, Bobby Pins, Hairspray. Other handy extras include: Baby wipes/Shout wipes (to fix makeup mistakes or wash hands), Baby Powder (for itchy costumes), Safety Pins (For repairs,) Clear Nail Polish (to remove minor holes or runs in tights when there isn't time to change them), Nail Polish Remover (in case you forgot to take it off already), Teens - Pain Reliever of choice, Band-Aids (the "invisible" kind) and water to drink.

GENERAL INFORMATION

***Costume Alterations-** (MDS is not responsible for any alterations or replacements to costumes) When you receive your costume, you most likely will need to make alterations to make sure that your child's costume fits properly and that all parts are secure. The costume companies send us a costume that is closest to your child's measurements, but few are exact fits. If there are any wrinkles, we suggest hanging the costume in a steamy bathroom. Do Not Iron costumes. Please do not let your child wear the costume before the performance! We cannot get replacements!

Recital Volunteers- BE A SUPERMOM OR SUPERDAD! (BACK STAGE AND RECITAL SUPPORT CREW). Volunteers will be placed where most needed. Anyone interested in volunteering to help during rehearsal and recital are welcome and greatly appreciated! The recital weekend is a hectic experience, any help offered would be wonderful. We need our "SUPERMOMS" to supervise each class during rehearsal and recitals. Moms must assure that each child in her care is safe and accounted for. They are responsible for making sure that each child is in the proper costume, has the proper shoes, tights, and accessories, and is backstage at the appropriate time. We need our "SUPERDADS" to assist in jobs such as scenery and security.

Please let us know if you can help & which show or shows you are available to be a SUPERMOM or SUPERDAD Volunteer. Volunteers need to be available for the ENTIRE show, including connecting parents with dancers at the end of the show. If there is a show you would like to watch, we kindly ask that you do not sign up for that show. Please let us know no later than **May 1st** if you can be one of our recital SUPERMOMS or SUPERDADS. Thank you!

****Recital SUPERMOMS & SUPERDADS VOLUNTEER MEETING!***

There will be a VERY IMPORTANT Recital Volunteer SUPERMOMS/SUPERDADS Meeting at the studio on 'May 11th at 12noon.

GENERAL INFORMATION

Hair & Makeup Instructions for Recital

Please check with your child's teacher for which hairstyle they will be using. No matter how much work has gone into the technique and choreography, the overall production effects and the beautiful smiles help make a performance memorable. Makeup contributes significantly to that overall impression. Consider it the finishing touch-professional polish and a confidence booster rolled into one-that transforms your dancers into performers. The answers to the following commonly asked questions will help makeup-challenged parents send their dancers onstage looking their best.

MAKEUP: Makeup may be applied at your discretion for children under age 12, however, under the bright lights, facial features wash out and makeup helps the audience to see the dancer's faces more clearly. Good stage makeup will look very exaggerated, dramatic and bold. We suggest:

- 1) **BASE: (foundation)** is not necessary for most very young children, however, if you use it yourself and are comfortable applying a light cover, you may. Just be careful when putting a costume on, as it is easy to soil it with foundation, etc. Use foundation only if you are comfortable with it. **FOR ALL TEENS/ADULTS:** Please apply a light toned foundation as a base for your makeup. Use hypo-allergenic if necessary. Base is necessary for mature students to even out the skin tone on the face. Apply only on full face down to but not including the neck area. Let dry thoroughly before proceeding:
- 2) **EYE SHADOW:** Colors are browns/purple/cream. Easy with browns however, for teens and adults if you know how to apply a brown accent line you may at the crease of eye. Dark shades on lids or under brow are inappropriate. A light highlight shadow from eyelid to eyebrow is desirable.
- 3) **EYELINER:** Please use a dark brown/black pencil liner along lower lid of eye just below where the lashes grow on lower lid, just above lashes on upper lid. If the child is too young to handle this application, you may omit it. **For all children age 6-older,** please be certain to have eyes lined.
- 4) **EYEBROW PENCIL:** Please use a medium brown pencil for eyebrows only if the hair color is very light and looking directly at the face of the dancer the eyebrow is not clearly defined. If eyebrows are dark enough naturally, no pencil is necessary.
- 5) **MASCARA:** Please apply thick layer of heavy black mascara to upper and lower lids, however, this may not be tolerated by very young students and you may get by with just liner. **TEEN/ADULT/STUDENTS** should apply false eyelashes for maximum effect on stage. Simply buy thick black lashes with adhesive, trim to fit and follow instructions. It is best to practice before the day of the show.
 - 1) **BLUSH:** Apply rose or coral blush to hollow of cheek only - NOT over the cheekbone itself: Have dancer suck in cheeks and apply blush to area of the cheek that concaves. Enough blush should be applied to bring color to shadowed soft part of the cheek leaving the area over the cheekbone light and not colored at all.
 - 2) **LIPSTICK:** Bright red lipstick is the only real color that is appropriate on stage. If the costume color is bright pink - a very deep hot pink lipstick would be a better choice. For all other costume colors, a bright red lipstick is best.

REHEARSALS

Rehearsal Dates: June 10+11, 2019

Location- Triton High School Auditorium

250 Schubert Ave, Runnemede, NJ

GROUP AND INDIVIDUAL PHOTOS! We are having a photographer take group and individual photos at the rehearsals at Triton. Be sure whoever is attending the rehearsal with the student is prepared to handle paying/filling out photo envelopes. Order forms will be available at front desk.

PHOTO DAYS AT DRESS REHEARSAL DAY

Location- Triton High School, Runnemede, NJ

Dates of rehearsals-

Rehearsal Monday June 10th - starts at 4pm

Rehearsal Tuesday June 11TH - starts at 4pm

ONLY ONE PARENT WILL BE PERMITTED INTO THE AUDITORIUM FOR REHEARSALS!!!! NO EXTRA GUESTS PLEASE AT REHEARSAL!

Please check with teachers for all hair and makeup instructions for rehearsal day.

Why Rehearsals are so important -: The rehearsal allows the students to become familiar with the auditorium surroundings and feel comfortable with their performance and being onstage. Lighting, music, cues, set changes and all other logistics for an organized and professional performance are rehearsed so that the students make the best impression possible. Participation in the rehearsal is expected and very important for all the dancers in each class. We run an organized and timely rehearsal; your help with the process will guarantee a professional production. **NO FLASH CAMERAS AT REHEARSAL OR SHOWS!**

REHEARSALS

Here is how it will all work for rehearsals:

Students arrive in full costume with hair and make-up already applied.

REPORT DIRECTLY TO AUDITORIUM.

All combination classes will only be asked to wear the ballet costume for rehearsal. Please have tap and ballet shoes with you as we want them to wear proper shoes for each dance.

Immediately following the performance of their first dance, the teacher or class leader will walk the class to the photographer. Parents meet the class where photos are being taken [cafeteria].

Students with only one dance are welcome to go home after photos are taken.

Students in more than one dance should go back and sit in the auditorium and change shoes for their other dances. Or sometimes, classes may be taken from photographer to backstage to lineup for next dance depending on schedule of rehearsal. [Parents please take child's other dance shoes with you to cafeteria]

Individual photos may be taken at any time before or after your rehearsal. The photographer will be there two days. Please check with the teacher to see how much time you will have between dances so you do not miss rehearsal. We CANNOT wait to perform dance on stage for anyone getting individual photos so please check times. OUR BEST ADVICE IS PLEASE WAIT UNTIL YOU ARE DONE REHEARSING YOUR DANCES TO TAKE YOUR SOLO PICTURES OR GET THEM DONE BEFORE.

REHEARSAL TIMES- Rehearsal times will be given later. You will be given exact day and times your class needs to attend. Please arrive at least 15-20 minutes prior to rehearsal start time.

SHOW DAYS

RECITAL 2019 DATES:

THURSDAY JUNE 13TH 7PM

SATURDAY JUNE 15TH 10AM, 2PM, 6PM

CHECK IN- ALL STUDENTS MUST CHECK IN!

Parents of students in COMBINATION CLASSES- AGE 7+younger- Upon arrival, Parents or guardians will check their dancer in at hall desk. Then, the student will be placed under the supervision of their class leader. You will receive a *class index card*. This card is used to pick up your child after recital. After the finale, Parents of children in combination classes must pick up their child at the dressing room door.

SHOW DAYS

PLEASE DESIGNATE ONE PERSON TO PICK UP YOUR CHILD TO ALLEVIATE CROWDS BY THE DOOR.

If you wish to pick up your child after his/her dance they may not return to dressing room again. *Students may not enter auditorium in costume!*

If you pick up your child at any time, it is your responsibility to get her/him backstage if they want to participate in the finale. We recommend leaving your child in the dressing room if they plan to do the finale. Students in two or more dances MUST remain in the dressing room for the entire show.

NO ONE IS ALLOWED IN THE DRESSING ROOMS ACCEPT THE PARENT VOLUNTEERS. THIS IS TO ENSURE THE SAFETY OF ALL THE CHILDREN.

STUDENTS WHO PERFORM IN ONLY ONE DANCE;

If your child is in only one dance and you wish to take your child into the auditorium to watch the show you must have a ticket/seat for him/her. Students may not go back and forth from auditorium to dressing room. Once you take your child out of dressing room, they may not return.

Babies may be picked up after their dance if you plan to leave. We encourage you to wait until intermission for less disruption of the show. *Students may not enter auditorium in costume! Special note:* All students will be under the supervision of responsible adults and will be safe for the length of the performance. If you are nervous about leaving your child, be a volunteer. Please do not send in juice or foods that will stain costumes! If you volunteer, you must stay backstage for entire show until all children are matched up with their parents.

All students must check in at the desk before going to their dressing room!

NO VIDEOTAPING OR FLASH CAMERAS DURING THE PERFORMANCES!!!!

Nearly every studio implements this same policy. Let us explain why-

***Safety of the dancers:** Both physically and preventing exploitation. We want to be able to help you control who tapes your child. There have been problems at venues where someone was taping or photographing students and should not have been.

The enjoyment of those around you: No one wants to try to look around someone else who is blocking the stage to “get that good shot.” **Choreographic licensing laws:** A big one to those of us in the arts. When we go to dance competitions, we have seen cameras *confiscated* under this same law. We do hire a professional to come and shoot the recital and sell copies to you at the lowest cost they can!

TICKET SALES AND RECITAL VIDEOS

2019 RECITAL TICKET SALES ONLINE TICKETING!



<http://www.tututix.com/mulforddancestudio>

TICKET PRICE ONLINE \$18 [plus NJ State tax and approx \$1.80 handling fee]

TICKETS AT THE DOOR \$22.

***Ticket sales begin May 11th, 2019 at 10am**

RECITAL DIGITAL VIDEOS AVAILABLE BY ASHE PRODUCTIONS

*****New Lower Prices**

This year, the recital is available
DIGITALLY FOR \$25 per show.

[NO DVD'S THIS YEAR]

Video Order forms will be available at the front desk!



Company is Open to ALL interested Registered Students!

We are having a Company Q&A Meeting for NEW Parents with dancers interested in Auditioning for Dance Company !!
Meeting Date- Sat. 4/13/19- 1:30pm

AUDITIONS!

May 5th, 2019

Petite/Elites Company- ages 9-11 [must be 9 by 12/31/19]

Kid Crew- ages 8-11 [must be 8 by 12/31/19]

Jr/Sr Crew- [must be 12 by 12/31/19]

Jr/Sr Company- [must be 12 by 12/31/19]

- 10am- Petite/Elites Company audition
- 11am- Kid Crew audition
- 11:30- Jr/Sr Crew audition
- 12noon- Jr/Sr Company audition- all dancers at this level must prepare a 1 minute dance routine with the exception of dancers already in Sr Co.

*Note: Dancers are not moved up automatically. You must have maintained excellent attendance to classes and events, proper technique and consistently striving to improve.



THERE IS A \$25 AUDITION FEE DUE AT AUDITION. CASH ONLY. If you plan to audition for the 2019-2020 Season, you are required to take the Intensive this summer July 8-12, 2019. Summer Dance Clinics are strongly recommended.

Final Notes:

REGISTRATION FOR THE 2019-2020 SEASON WILL BEGIN IN AUGUST!

**LAST DAY OF REGULAR CLASSES FOR THE 2018-2019 SEASON-
June 8th, 2019.**

SUMMER DANCE PROGRAMS- INFORMATION WILL BE OUT IN APRIL.
WE OFFER:

- > **'Princess For a Day' Camp-** Wednesdays starting – 9-11am Ages 3-5
- > **6 Week Courses** starting week of July 8th,2019 for ages 12 months and up
- > **Week-long SUMMER INTENSIVE**, July 8-12 ages 8-11 and 12+up, 9am-3:30pm
- > **4-Day Summer Camp Series for Ages 5-10**
- > **Dance Clinics** – 1.5 hour clinics for ages 6-10 and ages 11+up throughout the summer

AFTER THE RECITAL- *Studio Hours are Tuesdays and Wednesdays 5-8pm. You may register for summer online through our website*

Final Note: I realize this is a lot of information. Please keep this information nearby to refer to during the next few weeks. If you have any questions regarding any of the information listed, please call or come talk to your child's teacher at the studio. I am greatly anticipating this year's recital experience, and I appreciate your help and dedication to making the show the BEST it can be!

Thank You,
Miss Kim and The Mulford Staff